



AUTOMATION & CONTROLS INC.

www.rustco.com

8070 South 1300 West
West Jordan, UT 84084
801-566-7878

Sales Support Associate: Job Opening

Job Description:

Assist in Sales Support with answering and directing incoming phone calls, order acknowledgements, expediting and customer/vendor interaction.

Abilities:

Detail oriented, clear communication skills, proficient in Microsoft Office and Google platforms, switch between tasks quickly, phone skills, time management, positive attitude, willingness to learn and be proactive. Experience within NETSUITE ORACLE would be beneficial.

Compensation:

\$24k - \$28k annual salary, depending on experience (with a 90 day probationary review). Full-Time position includes all benefits as qualified (Health, Dental, Vision, 401K etc.).

Part time applicants welcomed.

Employment is subject to a routine background check during your initial 30 days of employment.

Please submit your resume to the following: HR@rustco.com